

# WE HIRE PEOPLE WHO LIVE TO CREATE GREAT THINGS.

## Open Position:

Staff Land Surveyor, LSI - General  
Billings, MT | Bozeman, MT | Cody, WY | Helena, MT

## Position Description:

Assists Project Surveyor/Manager in completing project elements

## Essential Functions of the Job:

- Serves at the direction and under the supervision of the project professional land surveyor
- Provides survey research and data for projects
- Utilizes computer drafting and analysis software to assist in projects
- Assists in data analysis and calculations, reports, and post-processing
- Performs field engineering and land surveying
- Attends team meetings with project staff and clients and effectively communicates project plans, progress, issues, and concerns
- Prepares for and attends public meetings regarding project activity and addresses client and the concerns
- Assists in directing and executing project field work and crews

## Required Knowledge, Skills, and Abilities:

- Good understanding of surveying fundamentals in fields that may include
  - o Construction/plan layout surveying;
  - o A&E design surveying;
  - o Control surveying;
  - o Computer aided drafting and design (CADD);
  - o Geomatics; and
  - o Land Title Surveying principles, computations, and deliverables
- Knowledge of survey standards of practice
- Knowledge of local, state, and federal surveying laws and regulations
- Knowledge of permitting requirements and skills related to obtaining permits (i.e. LOMA, COSA, Subdivisions)
- Familiarity with survey equipment and software
- Computer Aided Drafting and Design (CADD) skills
- Working knowledge of Microsoft Office software
- Communication and writing skills
- Ability to establish and maintain effective working relations with co-workers and clientele in a team-oriented environment
- Ability to teach/mentor Survey Technician personnel
- Ability to function independently
- Capability to conduct public relations activities required for projects which may include client contact, city and county governments, state agencies, federal agencies, and public meetings



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